

# **Economic and Environmental Wellbeing Scrutiny and Policy Development Committee Special Meeting**

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**Thursday 18 April 2013 at 2.00 pm**

**To be held at the Town Hall, Pinstone  
Street, Sheffield, S1 2HH**

**The Press and Public are Welcome to Attend**

## **Membership**

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Councillors Helen Mirfin-Boukouris (Chair), Ian Auckland (Deputy Chair), Roger Davison, Terry Fox, Neale Gibson, Bob Johnson, Steve Jones, Alf Meade, Joe Otten, Sioned-Mair Richards, Steve Wilson and Jillian Creasy

## **Substitute Members**

In accordance with the Constitution, Substitute Members may be provided for the above Committee Members as and when required.

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## **PUBLIC ACCESS TO THE MEETING**

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The Economic and Environmental Wellbeing Committee exercises an overview and scrutiny function in respect of the planning, development and monitoring of service performance and other issues in respect of the area of Council activity relating to planning and economic development, wider environmental issues, culture, leisure, skills and training, and the quality of life in the City.

A copy of the agenda and reports is available on the Council's website at [www.sheffield.gov.uk](http://www.sheffield.gov.uk). You can also see the reports to be discussed at the meeting if you call at the First Point Reception, Town Hall, Pinstone Street entrance. The Reception is open between 9.00 am and 5.00 pm, Monday to Thursday and between 9.00 am and 4.45 pm. on Friday, or you can ring on telephone no. 2734552. You may not be allowed to see some reports because they contain confidential information. These items are usually marked \* on the agenda.

Members of the public have the right to ask questions or submit petitions to Scrutiny Committee meetings. Please see the Council's website or contact Democratic Services for further information.

Scrutiny Committee meetings are normally open to the public but sometimes the Committee may have to discuss an item in private. If this happens, you will be asked to leave. Any private items are normally left until last. If you would like to attend the meeting please report to the First Point Reception desk where you will be directed to the meeting room.

If you require any further information about this Scrutiny Committee, please contact Emily Standbrook-Shaw, Scrutiny Policy Officer on 0114 27 35065 or email [emily.standbrook-shaw@sheffield.gov.uk](mailto:emily.standbrook-shaw@sheffield.gov.uk).

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## **FACILITIES**

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There are public toilets available, with wheelchair access, on the ground floor of the Town Hall. Induction loop facilities are available in meeting rooms.

Access for people with mobility difficulties can be obtained through the ramp on the side to the main Town Hall entrance.

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**ECONOMIC AND ENVIRONMENTAL WELLBEING SCRUTINY AND POLICY  
DEVELOPMENT COMMITTEE AGENDA  
18 APRIL 2013**

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**Order of Business**

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- 1. Welcome and Housekeeping Arrangements**
- 2. Apologies for Absence**
- 3. Exclusion of Public and Press**  
To identify items where resolutions may be moved to exclude the press and public
- 4. Declarations of Interest**  
Members to declare any interests they have in the business to be considered at the meeting
- 5. Public Questions and Petitions**  
To receive any questions or petitions from members of the public
- 6. Discussion with Business Representatives - Access to Finance**  
Report of the Policy Officer (Scrutiny)
- 7. Work Programme and Forward Plan**  
Report of the Policy Officer (Scrutiny)
- 8. Date of Next Meeting**  
The next meeting of the Committee will be held on Tuesday 23 April at 10.00am.

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## ADVICE TO MEMBERS ON DECLARING INTERESTS AT MEETINGS

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New standards arrangements were introduced by the Localism Act 2011. The new regime made changes to the way that members' interests are registered and declared.

If you are present at a meeting of the Council, of its executive or any committee of the executive, or of any committee, sub-committee, joint committee, or joint sub-committee of the authority, and you have a **Disclosable Pecuniary Interest** (DPI) relating to any business that will be considered at the meeting, you must not:

- participate in any discussion of the business at the meeting, or if you become aware of your Disclosable Pecuniary Interest during the meeting, participate further in any discussion of the business, or
- participate in any vote or further vote taken on the matter at the meeting.

These prohibitions apply to any form of participation, including speaking as a member of the public.

You **must**:

- leave the room (in accordance with the Members' Code of Conduct)
- make a verbal declaration of the existence and nature of any DPI at any meeting at which you are present at which an item of business which affects or relates to the subject matter of that interest is under consideration, at or before the consideration of the item of business or as soon as the interest becomes apparent.
- declare it to the meeting and notify the Council's Monitoring Officer within 28 days, if the DPI is not already registered.

If you have any of the following pecuniary interests, they are your **disclosable pecuniary interests** under the new national rules. You have a pecuniary interest if you, or your spouse or civil partner, have a pecuniary interest.

- Any employment, office, trade, profession or vocation carried on for profit or gain, which you, or your spouse or civil partner, undertakes.
- Any payment or provision of any other financial benefit (other than from your council or authority) made or provided within the relevant period\* in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.

\*The relevant period is the 12 months ending on the day when you tell the Monitoring Officer about your disclosable pecuniary interests.

- Any contract which is made between you, or your spouse or your civil partner (or a body in which you, or your spouse or your civil partner, has a beneficial interest) and your council or authority -
  - under which goods or services are to be provided or works are to be executed; and
  - which has not been fully discharged.
- Any beneficial interest in land which you, or your spouse or your civil partner, have and which is within the area of your council or authority.
- Any licence (alone or jointly with others) which you, or your spouse or your civil partner, holds to occupy land in the area of your council or authority for a month or longer.
- Any tenancy where (to your knowledge) -
  - the landlord is your council or authority; and
  - the tenant is a body in which you, or your spouse or your civil partner, has a beneficial interest.
- Any beneficial interest which you, or your spouse or your civil partner has in securities of a body where -
  - (a) that body (to your knowledge) has a place of business or land in the area of your council or authority; and
  - (b) either
    - the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or
    - if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, or your spouse or your civil partner, has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

Under the Council's Code of Conduct, members must act in accordance with the Seven Principles of Public Life (selflessness; integrity; objectivity; accountability; openness; honesty; and leadership), including the principle of honesty, which says that 'holders of public office have a duty to declare any private interests relating to their public duties and to take steps to resolve any conflicts arising in a way that protects the public interest'.

If you attend a meeting at which any item of business is to be considered and you are aware that you have a **personal interest** in the matter which does not amount to a DPI, you must make verbal declaration of the existence and nature of that interest at or before the consideration of the item of business or as soon as the interest becomes apparent. You should leave the room if your continued presence is incompatible with the 7 Principles of Public Life.

You have a personal interest where –

- a decision in relation to that business might reasonably be regarded as affecting the well-being or financial standing (including interests in land and easements over land) of you or a member of your family or a person or an organisation with whom you have a close association to a greater extent than it would affect the majority of the Council Tax payers, ratepayers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the Authority's administrative area, or
- it relates to or is likely to affect any of the interests that are defined as DPs but are in respect of a member of your family (other than a partner) or a person with whom you have a close association.

Guidance on declarations of interest, incorporating regulations published by the Government in relation to Disclosable Pecuniary Interests, has been circulated to you previously, and has been published on the Council's website as a downloadable document at [-http://councillors.sheffield.gov.uk/councillors/register-of-councillors-interests](http://councillors.sheffield.gov.uk/councillors/register-of-councillors-interests)

You should identify any potential interest you may have relating to business to be considered at the meeting. This will help you and anyone that you ask for advice to fully consider all the circumstances before deciding what action you should take.

In certain circumstances the Council may grant a **dispensation** to permit a Member to take part in the business of the Authority even if the member has a Disclosable Pecuniary Interest relating to that business.

To obtain a dispensation, you must write to the Monitoring Officer at least 48 hours before the meeting in question, explaining why a dispensation is sought and desirable, and specifying the period of time for which it is sought. The Monitoring Officer may consult with the Independent Person or the Council's Standards Committee in relation to a request for dispensation.

Further advice can be obtained from Lynne Bird, Director of Legal Services on 0114 2734018 or email [lynne.bird@sheffield.gov.uk](mailto:lynne.bird@sheffield.gov.uk)

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**Report to Economic & Environmental  
Wellbeing Scrutiny & Policy Development  
Committee  
18<sup>th</sup> April 2013**

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**Report of:** Policy Officer (Scrutiny)

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**Subject:** Discussion with Business Representatives – Access to Finance.

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**Author of Report:** Emily Standbrook-Shaw  
emily.standbrook-shaw@sheffield.gov.uk  
0114 27 35065

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**Background:**

The Committee has timetabled twice yearly discussions with representatives from Sheffield businesses. Following the September meeting with business, access to finance has been identified as the theme for April's discussion. This is because:

- It's a timely issue that has been identified as a consistent barrier to the business growth
- It's a pertinent issue – as part of the Council's 'Business Friendly' agenda
- A scrutiny discussion can add value – as this is an area the Council can influence.

At the March meeting of the Committee, Officers from Creative Sheffield attended to give Members a pre-briefing on Access to Finance – their presentation is attached for information.

**Format of the Meeting:**

Representatives from Sheffield's Business Community have been invited to share their experiences of accessing finance. There will be the opportunity for Q&A and discussion.

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**The Scrutiny Committee is being asked to:**

Note the pre-briefing and use to inform discussion with business representatives on Access to Finance.

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Creative Sheffield

Transforming Sheffield's Economy

Investment  
Enterprise  
Economy

# Access to Finance

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Economic & Environmental  
Wellbeing Scrutiny Committee

Thursday 21 March



A lack of access to finance was identified at the last scrutiny session with business in September 2012

- **Timely** issue been identified consistently as a serious barrier to business growth
- **Pertinent** part of the Council's 'business friendly' agenda
- **Adds value** as is an area that the Council can influence



# Creative Sheffield

Transforming Sheffield's Economy

Investment  
Enterprise  
Economy

A 2009 Sheffield First Partnership study into access to finance discovered that:

- Evidence of serious pressures on business cashflow
- Banks tightening credit controls
- Increasing cost of finance
- Construction & manufacturing sectors hardest hit
- Quality of business propositions increasingly being cited as a barrier

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The study therefore recommended:

- Concerted programme of events to be developed e.g. investment readiness, financial awareness
- Enhancement of the Business Link Financial Healthcheck Initiative
- Initiatives to increase the take up of third party professional advice
- Introduction of business to business mentoring
- Employment of a team of financial packaging specialists



## National Perspective/Response

- Advice – Business Link, ‘Fund Finder’ Websites
- Debt Finance – Funding for Lending, Loan guarantees, Business Finance Partnerships
- Equity finance – Seed enterprise scheme, EIS, VCFs



## National Perspective/Response

- Support to win and secure contracts – Eg UKTI/UK Export Finance
- Generic support programmes – Growth Accelerators, MAS
- Other funds – eg RGF
- Business Bank





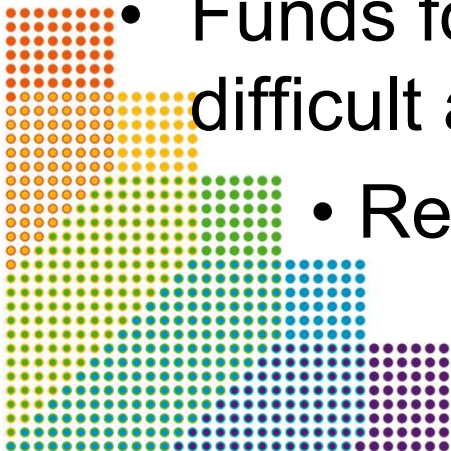
## Our response/initiatives

- Bolster our generic support with business banking experience
- Recruit the Business Transformation Team
- Strengthen operational relationships with main business banks and Intermediaries
- Maintain the Sheffield Microloan – further enhancement through Keep Sheffield Working
- Taking lead on City Region initiatives such as Regional Growth Fund, Start Up Loans and SCRIF/JESSICA
- Targeted complimentary initiatives – eg Digital Direction, Export Programme, Procurement, Top 25



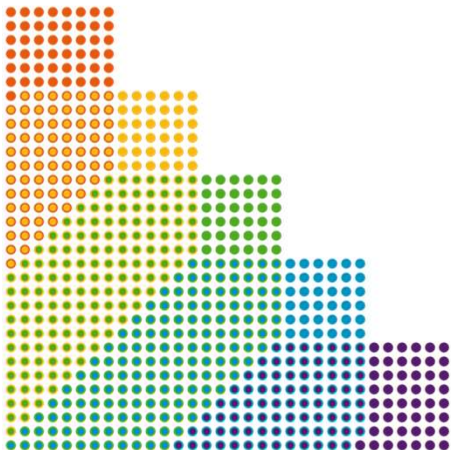
## Lessons/Challenges

- Availability of finance should have improved
- Access and navigation a significant issue
- Advice remains poor/fragmented – there is still a local gap to fill
- RGF shows significant unmet demand and interesting patterns
- Funds for start up and early stage remains most difficult area.
- Remains key area for Creative Sheffield



# Over to you

- Proposal is to dig deeper into these issues with 4/5 business representatives at April's scrutiny meeting



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**Report to the Economic and Environmental  
Wellbeing Scrutiny and Policy  
Development Committee  
18<sup>th</sup> April 2013**

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**Report of:** Policy Officer (Scrutiny)

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**Date:** 18<sup>th</sup> April 2013

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**Subject:** Work Programme and Cabinet Forward Plan

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The Committee's draft work programme is attached for consideration. The Committee is asked to identify any further issues for inclusion in the work programme.

To ensure that information coming to the Committee meets requirements, Members are requested to identify any specific approaches, lines of enquiry, witnesses etc that would assist the scrutiny process for items on the work programme.

The latest version of the Cabinet Forward Plan is also attached. Consideration of issues at an early stage in the development process gives scrutiny an opportunity to make recommendations to decision makers and maximises scrutiny's influence. The Committee is therefore requested to identify any issues from the Forward Plan for inclusion on a future agenda.

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**Recommendations:**

That the Committee:

- Considers the work programme and Cabinet Forward Plan
  - Identifies further issues for inclusion on the work programme
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What	Why	How	When
<b>Sheffield as a Business Friendly City – hearing from local businesses.</b>	Session with business representatives focusing on Access to Finance.	Discussion with business reps	April 2013
<b>Parking on Dropped Kerbs and Pavements Working Group</b>	To consider the city’s approach to parking on dropped kerbs and pavements as requested by the Cabinet Member.	Working group	April 25th 2013
<b>Rural Broadband</b>	The Cabinet decision on rural broadband made on the 20 <sup>th</sup> March has been called in for Scrutiny.	Report	April 23 <sup>rd</sup> 10am
<b>Modernisation of Cabinet Highways Committee</b>	The Cabinet decision on the modernisation of the Cabinet Highways Committee has been called in for Scrutiny	Report	April 23 <sup>rd</sup> 10am
<b>Climate Change Adaptation</b>	To consider in depth the Council and City’s approach to Climate Change Adaptation.	TBD	TBD
<b>Streets Ahead – Highways Maintenance PFI</b>	6 month update following Committee discussion in November 2012	Report	Summer 2013
<b>City Centre Vibrancy</b>	Update following January 2013 City Centre Walkabout and discussion on City Centre Vibrancy	Report, Presentation and City Centre Walkabout	Early 2014

<b>Sheffield Food Plan</b>	To consider the Sheffield Food Plan from a business perspective	Tbd	Tbd
<b>Copenhagen Declaration</b>	Full Council asked Officers to bring forward a report to Scrutiny outlining what the Council (and other organisations) would need to do in order to meet the EU Committee of the Regions Copenhagen Declaration on Sustainable Cities	Report	Following the publication of the recommendations of the Fairness Commission

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# SHEFFIELD CITY COUNCIL

## Quarterly Forward Plan of Executive Decisions (including Key Decisions) 3 April 2013 To 31 July 2013.

(NOTE: 1.This schedule provides, amongst other decisions, details of those Key Executive Decisions to be taken by the City Council in 28 days and beyond as required by Section 9 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

2. The membership of decision makers are as follows:

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- **Cabinet** - Councillors Julie Dore (Chair), Harry Harpham (Deputy Chair), Isobel Bowler, Leigh Bramall, Jackie Drayton, Mazher Iqbal, Mary Lea, Bryan Lodge and Jack Scott)
  - **Cabinet Highways Committee** – Councillors Leigh Bramall (Chair), Harry Harpham, Bryan Lodge and Jack Scott (Substitute Members :- Councillors Isobel Bowler, Julie Dore, Jackie Drayton, Mazher Iqbal and Mary Lea.)
  - Where **Individual Cabinet Members** or **Executive Directors** take Key Executive Decisions their names and designation will be shown in the Plan.

3. Access to Documents - Details of reports and any other documents will, subject to any prohibition or restriction, be available from the date upon which the agendas for the Cabinet and Cabinet Highways Committee and Individual Cabinet Member and Executive Director reports are published and accessible via the Council's web-site at [www.sheffield.gov.uk](http://www.sheffield.gov.uk) or can be collected at the Town Hall at the following address:-

Democratic Services, Town Hall, Sheffield, S1 2HH

4. Where it is intended to hold a meeting, or part of a meeting, in private a notice will be published at least 28 days prior to the meeting in accordance with Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

Date decision is expected to be taken and who will take the decision?	Description of decision (NOTE: This includes details of those items or parts of those items which will be considered in private and the reasons why their consideration will be in private) K = Key Decision P = Statutory Plan - part of budget and policy framework	Cabinet Member and relevant Scrutiny Policy and Development Committee	What documents will be considered by the decision maker?	Date agenda documents available	Who can I contact about this issue and request documents, subject to availability?

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10 Apr 2013 Cabinet	Reducing Long Term Empty Properties :Repair and Purchase Scheme (K)	Cabinet Member for Homes and Neighbourhoods (Councillor Harry Harpham)  Safer and Stronger Communities Scrutiny Committee	Report of the Executive Director, Place.	2/4/13	Place Christine Rose Tel: 0114 2734373 christine.rose@sheffield.gov.uk
10 Apr 2013 Cabinet	An Economic Growth Strategy for Sheffield (K)	Cabinet Member for Business, Skills and Development (Councillor Leigh Bramall)  Economic and Environmental Wellbeing Scrutiny Committee	Report of the Executive Director, Place.	2/4/13	Place Diana Buckley Tel: 0114 2232378 diana.buckley@sheffield.gov.uk

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10 Apr 2013 Cabinet	Procurement Contract for the Corporate Statutory Servicing and Repairs Contract (K)	Cabinet Member for Finance and Resources (Councillor Bryan Lodge)  Overview and Scrutiny Management Committee	Report of the Executive Director, Resources.	2/4/13	Resources Jed Turner Tel: 27 34066 jed.turner@sheffield.gov.uk
10 Apr 2013 Cabinet	Revenue Budget and Capital Programme Monitoring 2012/13 (Month 10) (K)	Cabinet Member for Finance and Resources (Councillor Bryan Lodge)  Overview and Scrutiny Management Committee	Report of the Executive Director, Resources.	2/4/13	Resources Allan Rainford Tel: 0114 2752596 allan.rainford@sheffield.gov.uk

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10 Apr 2013 Cabinet	The Future Delivery of Housing Repairs and Maintenance (K)	Cabinet Member for Homes and Neighbourhoods (Councillor Harry Harpham)  Safer and Stronger Communities Scrutiny Committee	Report of the Executive Director, Communities.	12/3/13	Place Jed Turner Tel: 27 34066 jed.turner@sheffield.gov.uk
10 Apr 2013 Cabinet	The Future of Stocksbridge Leisure Centre (K)	Cabinet Member for Culture, Sport and Leisure (Councillor Isobel Bowler)  Economic and Environmental Wellbeing Scrutiny Committee	Report of the Executive Director, Place.	29/4/13	Place David MacPherson Tel: 0114 2053149 david.macpherson@sheffield.gov.uk

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10 Apr 2013 Cabinet	The Future use of the Don Valley Stadium and the re-opening of the Woodbourn Athletics Stadium (K)	Cabinet Member for Culture, Sport and Leisure (Councillor Isobel Bowler)  Economic and Environmental Wellbeing Scrutiny Committee	Report of the Executive Director, Place.	29/4/13	Place David MacPherson Tel: 0114 2053149 david.macpherson@sheffield.gov.uk
11 Apr 2013 Leader of the Council	Council Tax Hardship Scheme (K)	Cabinet Member for Finance and Resources (Councillor Bryan Lodge)  Overview and Scrutiny Management Committee	Report of the Executive Director, Resources	1/4/13	Resources Jon West Tel: 014 2037762 jon.west@sheffield.gov.uk

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19 Apr 2013 Leader of the Council	Fairness Commission Implementation Budget (K)	Leader of the Council (Councillor Julie Dore)  Overview and Scrutiny Management Committee	Report of the Chief Executive.	26/3/13	Chief Executive's Matthew Borland Tel: 0114 2734529 matthew.borland@sheffield.gov.uk
May 2013 Cabinet	Members Allowances 2013/14 (K)	Leader of the Council (Councillor Julie Dore)  Overview and Scrutiny Management Committee	Report of the Executive Director, Resources	30/4/13	Resources Paul Robinson Tel: 27 34029 paul.robinson@sheffield.gov.uk
8 May 2013 Cabinet	Arbourthorne Fields Redevelopment Scheme (K)	Cabinet Member for Homes and Neighbourhoods (Councillor Harry Harpham)  Safer and Stronger Communities Scrutiny Committee	Report of the Executive Director, Place.	29/4/13	Place Christine Rose Tel: 0114 2734373 christine.rose@sheffield.gov.uk

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8 May 2013 Cabinet	Future Use of Wisewood Secondary School site for Housing and a new Play Area	Cabinet Member for Culture, Sport and Leisure (Councillor Isobel Bowler)  Economic and Environmental Wellbeing Scrutiny Committee	Report of the Executive Director, Place.	29/4/2013	Place Dave Mason Tel: 0114 2734617 dave.mason@sheffield.gov.uk
8 May 2013 Cabinet	Individual Service Fund Framework Agreement and Support Planning and Brokerage Framework Agreement (K)	Cabinet Member for Health, Care and Independent Living (Councillor Mary Lea)  Healthier Communities and Adult Social Care Scrutiny Committee	Report of the Executive Director, Communities.	29/4/13	Communities Jeanette Thompson Tel: 0114 2735036 jeanette.thompson2@sheffield.gov.uk



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8 May 2013 Cabinet	Sheffield's Public Health Budget Allocation for 2013-14 (K)	Cabinet Member for Finance and Resources (Councillor Bryan Lodge)  Healthier Communities and Adult Social Care Scrutiny Committee	Report of the Chief Executive.	29/4/13	Chief Executive's Imogen McLean Tel: 07929 404284 imogen.mclean@sheffield.gov.uk
8 May 2013 Cabinet	Endcliffe Park Cafe - Proposed Lease Renewal	Cabinet Member for Culture, Sport and Leisure (Councillor Isobel Bowler)  Economic and Environmental Wellbeing Scrutiny Committee	Report of the Executive Director, Place.	29/4/2013	Place David cooper Tel: 0114 2734350 David.cooper2@sheffield.gov.uk

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22 May 2013 Cabinet	Revenue Budget and Capital Programme Monitoring 2012/13 (Month 11) (K)	Cabinet Member for Finance and Resources (Councillor Bryan Lodge)  Overview and Scrutiny Management Committee	Report of the Executive Director, Resources.	14/5/13	Resources Allan Rainford Tel: 0114 2752596 allan.rainford@sheffield.gov.uk
12 Jun 2013 Cabinet	Adult and Community Learning Fees Policy 2013/14 (K)	Cabinet Member for Children, Young People and Families (Councillor Jackie Drayton)  Children, Young People and Family Support Scrutiny Committee	Report of the Executive Director, Children, Young People and Families.	4/6/13	Children, Young People and Families Dee Desgranges  dee.desgranges@sheffield.gov.uk

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**A key decision\*** is one that is either part of the budgetary/policy framework, sets or shapes a major strategy, results in income or expenditure of £500,000+, is a matter of major public concern or controversial by reason of representations made or likely affects two or more wards. The full definition of a key decision can be found in Part 2, Article 13 of the Council's Constitution which can be viewed on the Council's Website [www.sheffield.gov.uk](http://www.sheffield.gov.uk). Requests for copies or extracts from any of the publicly available documents or other documents relevant to the key decisions, or for details of the consultation process and how to make representations, can be made by ringing the contact officer or via the Committee Secretariat, Legal and Governance, Town Hall, Sheffield S1 2HH email to: [Committee@sheffield.gov.uk](mailto:Committee@sheffield.gov.uk)

SECRET

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